



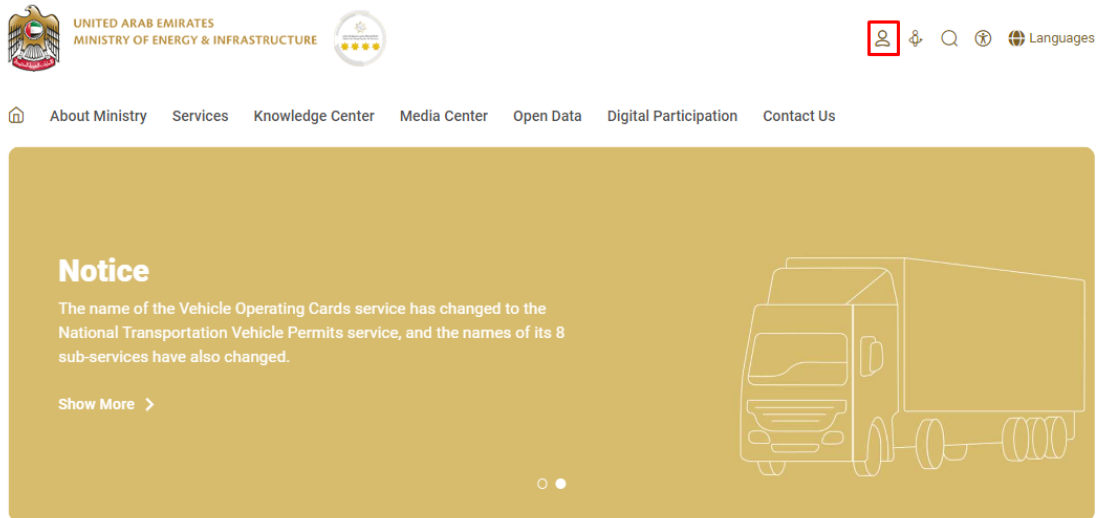
## User Manual

# Dwelling Disposal Request Submission

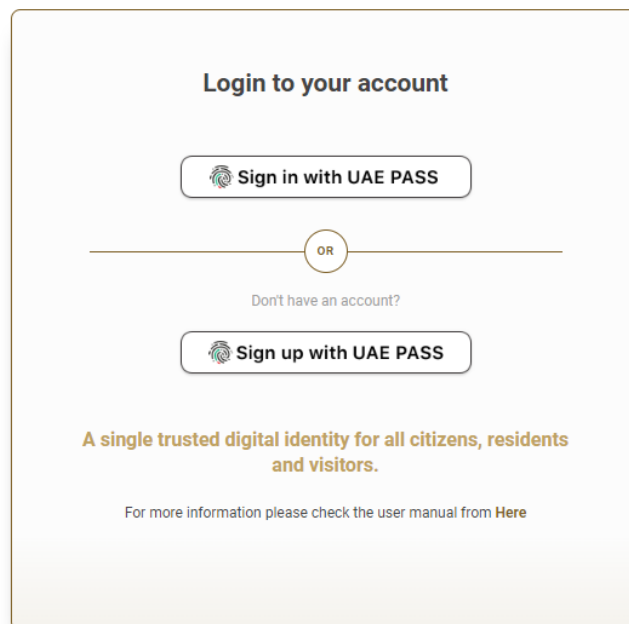
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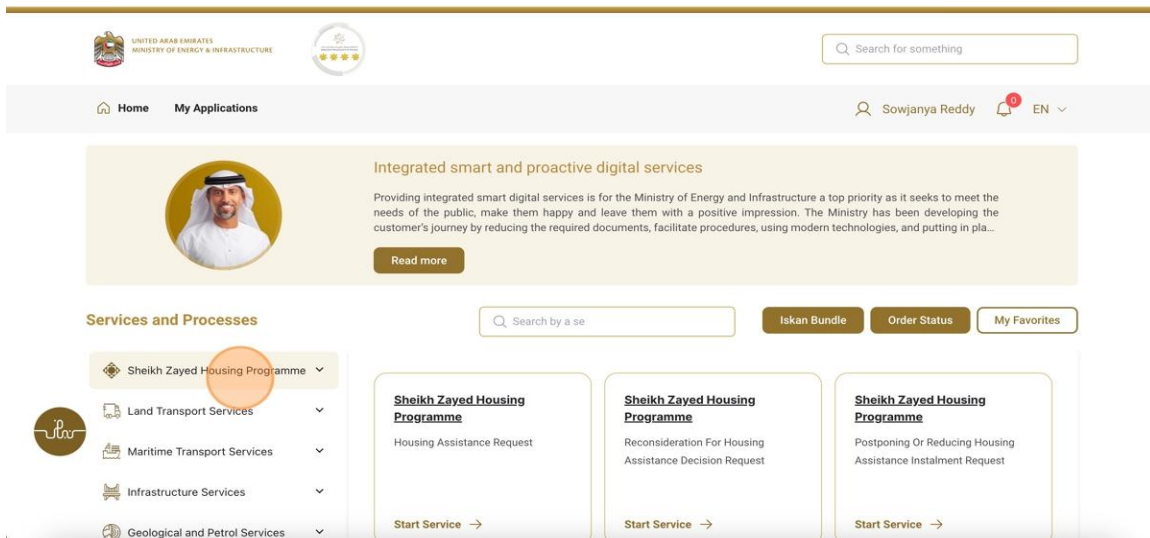
1. Open MOEI website: <https://www.moei.gov.ae>
2. Click on “LOGIN” on the header



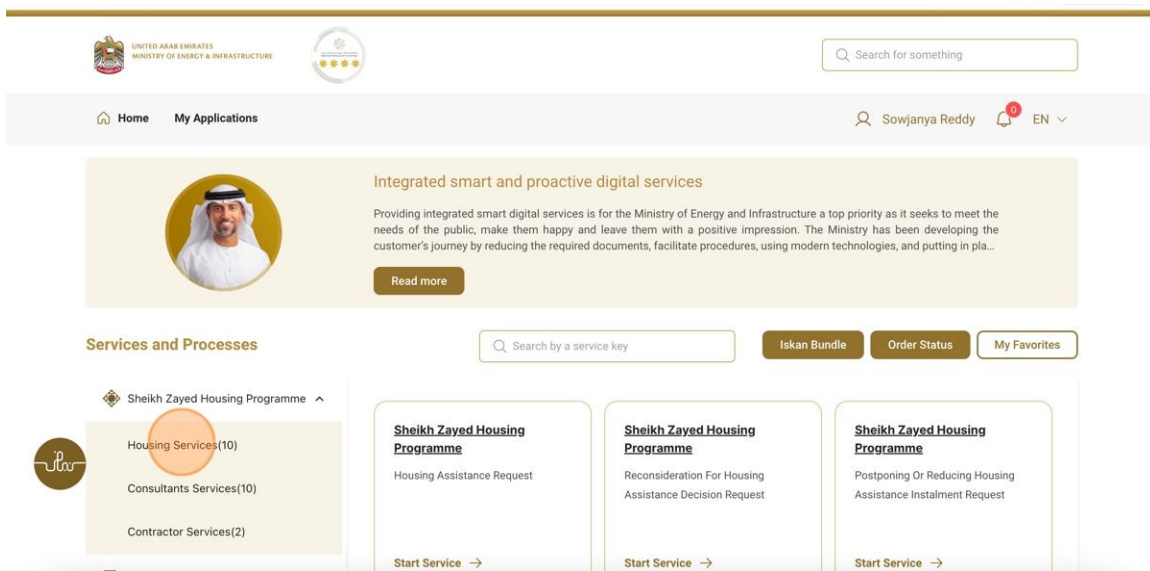
3. Then it will redirect you to the Login page, you can login using UAE PASS.



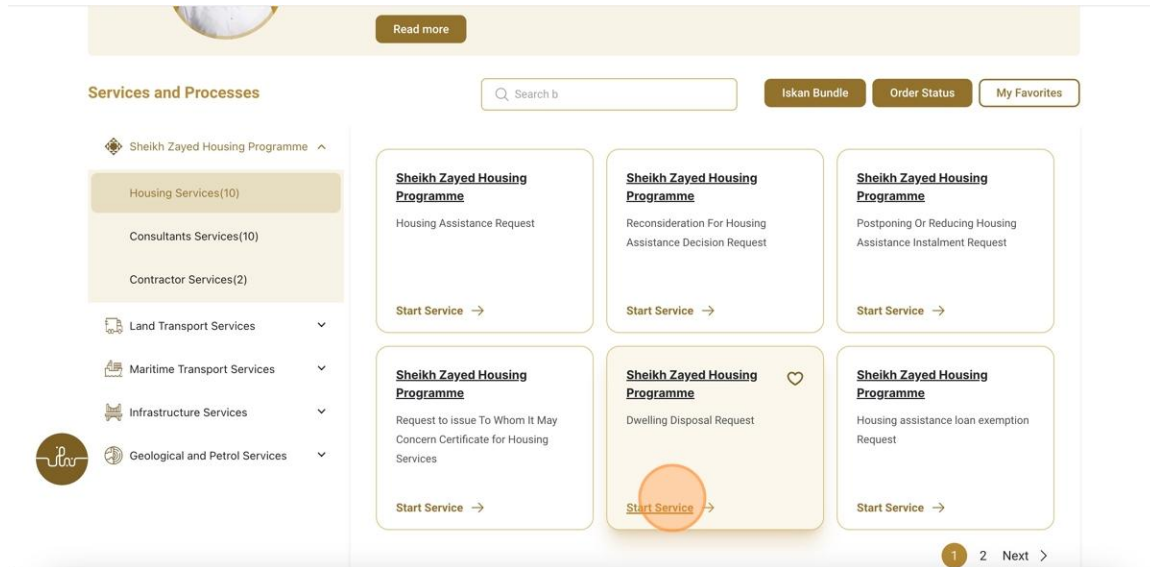
4. After Successful login, Beneficiary will be navigated to the page where they can view all the Services.



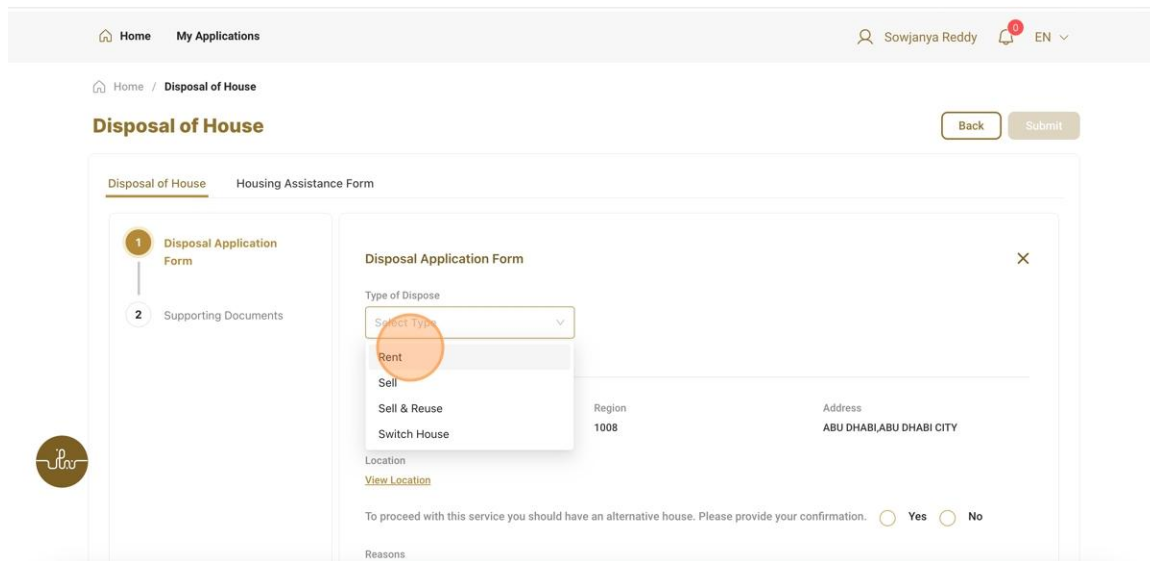
5. Click here to open the Housing services



## 6. Click here to Start the Dwelling Disposal Request Service



## 7. Click here to Select the Type of Dispose from the Dropdown



## 8. Click here to tic the Radio buttons

The screenshot shows the 'Disposal Application Form' in a web application. The left sidebar has a progress indicator with '1 Disposal Application Form' and '2 Supporting Documents'. The main form area is titled 'Disposal Application Form' and contains the following fields:

- Type of Dispose:** A dropdown menu with 'Rent' selected.
- Current Address:**
  - Emirate:** Fujairah
  - Region:** 1008
  - Address:** ABU DHABI, ABU DHABI CITY
  - Location:** View Location
- Confirmation:** A text prompt 'To proceed with this service you should have an alternative house. Please provide your confirmation.' followed by two radio buttons: 'Yes' (selected) and 'No'.
- Reasons:** A text input field with the placeholder 'Enter Reasons here'.
- Acknowledgment:** A checkbox with the text 'I acknowledge that I have thoroughly reviewed and provided all the details mentioned above, ensuring their accuracy and completeness to the best of my knowledge'.

## 9. Click here to enter the Remarks

This screenshot shows the same 'Disposal Application Form' as the previous one, but with the 'Reasons' section highlighted. The 'Yes' radio button is still selected. The 'Reasons' section includes a text input field with the placeholder 'Enter Reasons here' and a large orange circle highlighting the field. The acknowledgment checkbox remains unchecked.

## 10. Click here to tic the Check box

Disposal of House

Housing Assistance Form

✓ Disposal Application Form

2 Supporting Documents

Disposal Application Form

Type of Dispose  
Rent

Current Address  
Emirate: Fujairah, Region: 1008, Address: ABU DHABI, ABU DHABI CITY  
Location  
[View Location](#)  
To proceed with this service you should have an alternative house. Please provide your confirmation. ☒ Yes ☐ No  
Reasons  
test  
☐ I acknowledge that I have thoroughly reviewed and provided all the details mentioned above, ensuring their accuracy and completeness to the best of my knowledge

## 11. Click here to go to next step

To proceed with this service you should have an alternative house. Please provide your confirmation. ☒ Yes ☐ No

Reasons  
test

☒ I acknowledge that I have thoroughly reviewed and provided all the details mentioned above, ensuring their accuracy and completeness to the best of my knowledge

Next Step >

Supporting Documents +



### The Ministry

About the ministry  
About the minister  
The UAE charter for Future

### Using the website

Sitemap  
Disclaimer  
Privacy policy

### Information and support

Services catalogue  
Media centre

### References

Regulations  
Media kit  
Abbreviations and glossary



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## 12. Click here to upload the file

**Disposal of House** Back Submit

**Disposal of House** Housing Assistance Form

Disposal Application Form +

Supporting Documents ×

Please upload required documents to get approval for Rent (Living in different emirates, working outside country and Studying in different emirates)

**Ownership Contract \***

Click to attach

**Any Supporting Documents**

Click to attach

Previous Step

The Ministry Using the website Information and References

## 13. Click here to Submit the application

**Disposal of House** Back Submit

**Disposal of House** Housing Assistance Form

Disposal Application Form +

Supporting Documents ×

Please upload required documents to get approval for Rent (Living in different emirates, working outside country and Studying in different emirates)

**Ownership Contract \***

Click to attach

Draft-Certificate (3).Pdf Download Upload

**Any Supporting Documents**

Previous Step

UNITED ARAB EMIRATES  
MINISTRY OF ENERGY & INFRASTRUCTURE

Home My Applications

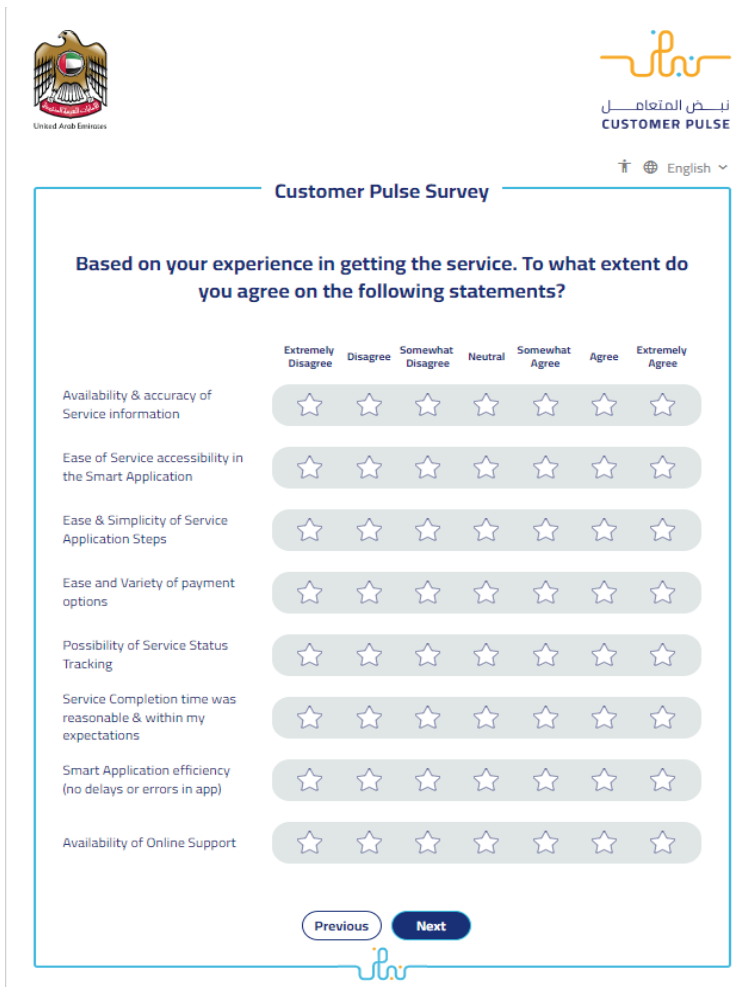
Home / Disposal of House

Search

File Uploaded Successfully

Sowjanya Reddy EN

14. Fill the satisfaction survey about the eService, when the following pop-up shows up:



The image shows a 'Customer Pulse Survey' form. At the top left is the United Arab Emirates coat of arms. At the top right is the 'CUSTOMER PULSE' logo with the text 'نِصْص الْمْتَعَامِل' and a language selector set to 'English'. The survey title is 'Customer Pulse Survey'. The instruction reads: 'Based on your experience in getting the service. To what extent do you agree on the following statements?'. Below this are eight statements, each with a row of seven stars for rating. The rating scale is defined at the top: Extremely Disagree, Disagree, Somewhat Disagree, Neutral, Somewhat Agree, Agree, and Extremely Agree. The statements are: Availability & accuracy of Service information, Ease of Service accessibility in the Smart Application, Ease & Simplicity of Service Application Steps, Ease and Variety of payment options, Possibility of Service Status Tracking, Service Completion time was reasonable & within my expectations, Smart Application efficiency (no delays or errors in app), and Availability of Online Support. At the bottom are 'Previous' and 'Next' buttons.

|                                                                 | Extremely Disagree | Disagree | Somewhat Disagree | Neutral | Somewhat Agree | Agree | Extremely Agree |
|-----------------------------------------------------------------|--------------------|----------|-------------------|---------|----------------|-------|-----------------|
| Availability & accuracy of Service information                  | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |
| Ease of Service accessibility in the Smart Application          | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |
| Ease & Simplicity of Service Application Steps                  | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |
| Ease and Variety of payment options                             | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |
| Possibility of Service Status Tracking                          | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |
| Service Completion time was reasonable & within my expectations | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |
| Smart Application efficiency (no delays or errors in app)       | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |
| Availability of Online Support                                  | ★                  | ★        | ★                 | ★       | ★              | ★     | ★               |

Previous Next



The image shows a 'Customer Pulse Survey' pop-up. At the top left is the United Arab Emirates coat of arms. At the top right is the 'CUSTOMER PULSE' logo with the text 'نِصْص الْمْتَعَامِل' and a language selector set to 'English'. The survey title is 'Customer Pulse Survey'. The question is: 'Overall, how satisfied are you about the service? \*'. Below the question is a row of seven stars for rating. The rating scale is defined at the bottom: Extremely Dissatisfied and Extremely Satisfied. At the bottom is a 'Next' button.

Overall, how satisfied are you about the service? \*

★ ★ ★ ★ ★ ★ ★

Extremely Dissatisfied Extremely Satisfied

Next